

FOSTORIA MUNICIPAL COURT
Fostoria Municipal Building, 2nd Floor
213 South Main Street
Fostoria, Ohio 44830

JURY SERVICE NOTICE

_____, 20____

Dear _____:

You have been selected to serve as a juror in the Fostoria Municipal Court on _____, 20____, at 8:30 A.M. Jury service usually lasts only one day.

In order to reduce the time involved in selecting a particular jury panel on the day of trial, you are requested to complete the enclosed acknowledgment and juror questionnaire and return them to my office **WITHIN FIVE (5) DAYS** in the enclosed self-addressed stamped envelope.

The law requires that you appear when scheduled. However, many cases are resolved prior to the time of trial. **For your convenience, we ask that you call the Court at 435-8139 after 1:00 P.M. and before 4:30 P.M. the day before you are scheduled to serve in order to determine if you will be required to appear.**

Please park where space is available. There is a free city parking lot at the intersection of Main Street and South Street (across from Dell's Restaurant) for your convenience.

If you have any questions, please direct them to my office. I look forward to meeting you and hope that your jury service will be a rewarding experience.

Sincerely,

John D. Hadacek, Judge

JDH/kl
Enclosures